

Independent assurance report

Independent assurance report on the My School Financial Data Reasonable Assurance Engagement in compliance with the Australian Curriculum, Assessment and Reporting Authority's (ACARA's) My Schools Financial Reporting Methodology for the period from 1 January 2023 to 31 December 2023.

To: The Australian Curriculum, Assessment and Reporting Authority (ACARA)

Background

The *My Schools* website provides statistical and contextual information about each school.

The *My Schools* website is operated by the ACARA. ACARA is an independent authority which is accountable to the Education Council comprising the education ministers of the nine governments in the federation (the Commonwealth, and the states and territories).

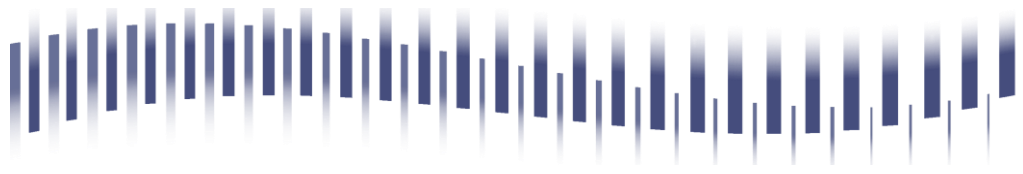
The following entities (the 'Reporting Entities') are requested to submit their 2023 financial data to ACARA in relation to their Australian schools in accordance with the reporting requirements of *My Schools* Financial Reporting Methodology, for the purpose of disclosure on the *My Schools* website (www.myschool.edu.au) and are the entities in the scope of this engagement:

Government Sector:

- NSW Department of Education
- VIC Department of Education and Training
- QLD Department of Education
- SA Department for Education
- WA Department of Education
- TAS Department for Education, Children and Young People
- NT Department of Education
- ACT Education Directorate

Opinion

We have undertaken a reasonable assurance engagement to obtain evidence on whether the data fields in the attached Appendix A identified from the 2023 *My Schools* submissions (the 'Schools' financial data information' or the 'subject matter'), for the period from 1 January 2023 to 31 December 2023 comply, in all material respects, with the *My Schools* Financial Reporting Methodology (the 'criteria').



In our opinion, the Schools' financial data information, for the period from 1 January 2023 to 31 December 2023, complies in all material respects, with the *My Schools* Financial Reporting Methodology (the 'Methodology').

Basis for opinion

We conducted our engagement in accordance with the *Standard on Assurance Engagements ASAE 3100 Compliance Engagements* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Reporting Entities' responsibilities

Our assurance engagement was conducted on the basis that:

- (a) The Reporting Entities are responsible for:
 - (i) identification of the *My Schools Financial Reporting Methodology* applicable to their respective jurisdiction; and
 - (ii) reporting complete and accurate financial data to ACARA for the schools in each of their jurisdictions in accordance with the reporting requirements of the Methodology.
- (b) The Reporting Entities are also responsible for providing us with:
 - (i) access to all information of which those charged with governance and management are aware that is relevant to the Reporting entities' compliance with the 2023 *My Schools* submissions in accordance with the criteria;
 - (ii) additional information that we may request from those charged with governance and management for the purposes of this assurance engagement; and
 - (iii) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence.

Our independence and quality management

Consistent with the requirements of ASAE 3100, Scyne Advisory's Quality Management System draws upon the requirements of Auditing Standard on Quality Management ASQM 1, *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*.

This requires the company to design, implement and operate a system of quality management which encompasses relevant professional standards, practices and expectations across governance and leadership; acceptance and continuance of clients and engagements; monitoring of engagement performance; resources for quality management; communication, and; monitoring and remediation.

Our responsibility

Our responsibility is to express an opinion on whether the Schools' financial data information, for the period from 1 January 2023 to 31 December 2023 complies, in all material respects, with the criteria. ASAE 3100 requires that we plan and perform our procedures to obtain reasonable assurance about whether the Schools' financial data information was prepared, in all material respects, in compliance with the *My School* Financial Reporting Methodology.



An assurance engagement to report on the Schools' financial data information's compliance with the criteria involves performing procedures to obtain evidence about the compliance activity to meet the criteria. The procedures selected depend on our judgement, including the identification and assessment of risks of material non-compliance with the criteria. These procedures include:

- Conducted interviews with the respective State Department of Education personnel to understand how the My Schools data submission is prepared by the State department;
- Performed a review of the Department policies and procedures in collating the financial data for My Schools Reporting and compared these with the Methodology;
- Reconciled the Schools' financial data information (at the Department level) with the Department's general ledger (GL);
- Obtained the data on the total school population and selected schools for testing on a sample basis;
- For selected schools, on a sampling basis, recalculated the allocation of expenditure across schools (including tracing the total expenditure amounts allocated back to source records);
- Assessed the appropriateness of the allocation applied in accordance with the Methodology; and
- Observed discussions with jurisdictions on the Schools' financial data information classification and presentation.

Disclosure of materiality levels

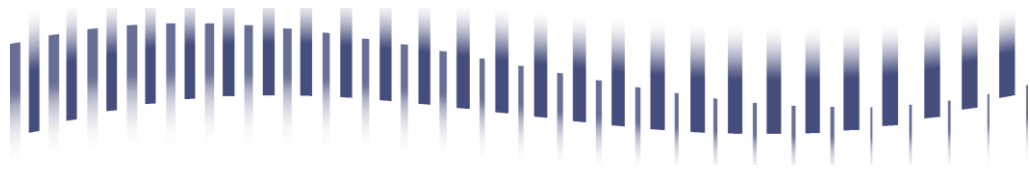
We have used the following materiality considerations in the review of the financial data submitted across all school sectors:

- Materiality is set at two (2%) percent of the reported value (on an aggregate line-item basis). Due to the nature of the calculation and allocation process, if there is an error in the methodology of compiling the values or the allocation, it is expected the error will be present across the full population of schools for the state.
- Qualitative factors such as overall compliance with the ACARA reporting methodology and comparability limitations which may impact the comparable presentation of financial data by school on a national basis.

Scope exclusions

Our procedures, performed in accordance with our engagement letter dated 12 August 2024, did not include the following:

- We have not audited each schools' financial data information and have not traced it to any audited financial statements of the reporting entities. In addition, we have not performed procedures over the non-financial data. Our opinion is not modified in this regard.
- For the government schools testing, our work was limited to tracing the financial data recorded in the general ledger. We did not validate the underlying sources of information, including tracing the numbers to any audited financial statements in order to test accuracy or completeness. In addition, our scope did not involve identification of misstatements noted in the audited financial statements and assessing their impact on the numbers submitted.
- Enquiries were not undertaken with the respective schools for the government.
- The internal controls operated by Schools in compiling the information were not evaluated or validated.



- Our work did not cover the procedures in relation to the upload of the data into the My Schools website.
- We did not perform any procedures on any data fields other than the data fields listed in Appendix A of 2023 My Schools submissions.
- We did not perform any procedures in relation to schools that were not included in scope i.e. this work **only included government schools** that appear on the list of schools in the letter of engagement.

Inherent limitations

Because of the inherent limitations of a reasonable assurance engagement, together with the internal control structure, it is possible that fraud, error or non-compliance with compliance requirements may occur and not be detected.

A reasonable assurance engagement relating to the period from 1 January 2023 to 31 December 2023 does not provide assurance on whether the My Schools financial data information compliance with the criteria will continue in the future.

Use of report

Our report is intended solely for the information of ACARA for the purposes of assessing the My Schools financial data information and should not be used for any other purposes.

Scyne Advisory does not accept any responsibility to any party other than ACARA. We disclaim any assumption of responsibility for any reliance on this report to any person other than ACARA or for any other purpose than that for which it was prepared. ACARA is responsible for the publication of this report as required and we do not accept responsibility for any changes that may have occurred to the reported subject matter since initially reviewed and assessed by Scyne Advisory.

Scyne Advisory

Lara Morris

Managing Director - Perth

29 November



Appendix A

January to December 2023 My School Submissions Financial Data Fields

Our engagement procedures cover the 2023 *My Schools* submissions with the data fields set out below as they relate to the calendar year 1 January 2023 to 31 December 2023 for **Government schools only**. We have not performed procedures on any other information that may appear on the website (e.g. per student data, any graphical illustrations).

| |
|---|
| Recurrent income 2023 |
| Australian Government recurrent funding |
| State/territory government recurrent funding |
| Fees, charges and parental contributions |
| Other private sources |
| Total gross income |
| Deductions |
| Income allocated to current capital projects |
| Income allocated to future capital projects and diocesan capital funds |
| Income allocated to debt servicing (including principal repayments and interest on loans) |
| Net recurrent income |

| |
|--|
| Capital expenditure |
| Australian Government capital expenditure |
| State and territory government capital expenditure |
| New school loans |
| Income allocated to current capital projects |
| Other |
| Total capital expenditure |